

Fresh · Local · Handmade

CITY MARKET

AUBURN, ALABAMA

CITY MARKET

Town Creek Park - 8 AM - Noon - Saturdays in October 2019

GROWER/ARTISAN APPLICATION

Farm/Business Name: _____

Contact Person: _____

Address: _____

Phone (Cell): _____

Email Address: _____

*Please note that ALL confirmation and correspondence of event materials
will take place via **EMAIL**.*

Website/Social Media Accounts (if any): _____

Will you need electricity (if available)? _____

Please briefly list and describe all products/items to be sold at City
Market below. Also, if you have a logo for your business please
attach it to this application for our marketing purposes.

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VENDOR APPLICATION

Please Initial that you have read, understand, and agree to the following:

___ All Market Participants are required to provide their own table, chairs, and other equipment required to sell their products, including extension cords. All tents must be solid white.

___ If submitting a logo, growers/artisans grants to the City a non-exclusive right and license to use said logo for City Market advertisement and marketing purposes and that vendor waives any rights to compensation for such use by the City.

___ All growers are to provide their Growers Permit to be kept on file by the Market Coordinator. All produce must be grown by the participating farmer.

___ Every grower must have a sign identifying the name and location of the farm or business.

___ All crafts must be wholly made by the vendor; no "kits" reselling is permitted.

___ Food items that are home processed and meet the Alabama Farmer's Market Authority definition of non-potentially hazardous goods may also be represented at the market. Home processed products must satisfy all public health, labeling, permitting and other requirements pertaining to processed products.

___ Due to space limitations, all applications are subject to approval. You will receive a confirmation email once your application has been reviewed and approved by the Market Coordinator. Acceptance into the City Market guarantees space each week during the session.

___ There is a \$10 booth fee per market day for participants of the October City Market. This must be paid to the Market Coordinator at the end of each market. Cash or check only. Checks must be made out to Auburn Advisory Board.

___ All growers/artisans must arrive no later than 7:20 AM on market day and be ready to do business when the market opens at 8 AM.

___ Vendors have read and agreed to all policies in the City Market Handbook.

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VENDOR APPLICATION

Liability Information

City Market and the City of Auburn shall not be responsible for any loss, damage, or injury to any property of any vendor or any loss, damage, or injury to vendor booths of employees of vendors, or friends or family, from any cause whatsoever.

Business owners and employees hereby agree to indemnify, save, and hold harmless City Market, the City of Auburn, employees, and volunteers, from and against any and all costs, expenses (including but not limited to legal fees and costs), losses, fees, liabilities, damages, lawsuits, and/or deficiencies, whether threatened or actual, resulting from or arising out of any and all actions, omissions, or activities of the business owner, its employees, agents, invitees, licensees, or assigns, or its vendors.

The City Market and the City of Auburn shall not be liable for any cost, expenses, loss, or damage arising out of, or related to, personal injury; loss of, or damage to, or distribution of property as a vendor; or failure to provide space for an exhibit, removal of same, or to hold event as scheduled.

Signed: _____ Date: _____

Vendor Absence Notification Policy:

We understand there are times when you may not be able to attend the market. We ask you let us know as soon as possible if you will be absent from or late to the market. For planned absences, please email the market at scook@auburnalabama.org with the dates you will be absent. For unplanned absences or late arrivals on the day of the market, please refer to the attendance section of the City Market Handbook.

Signed: _____ Date: _____

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VENDOR APPLICATION

The City of Auburn and City Market reserves the right to reject an applicant for any reason.

Please remember to send in your Grower's Permit and other forms, if applicable. Also, don't forget to send in a business logo if you would like for it to be used in our marketing and promotional materials.

Grower/Artisan Agreement

I, _____, have read through the application and handbook for City Market and filled out the required information to the best of my abilities. I agree to the terms and policies for City Market.

Signed: _____

Date: _____

Completed applications must be mailed, emailed, or hand delivered to the Harris Center, 425 Perry Street, Auburn, AL, 36830.

Emailed applications should be sent to the Market Coordinator, Sarah Cook, at scook@auburnalabama.org.

For questions, please call (334) 501 - 2930 or visit www.auburnalabama.org/citymarket.